Government of West Bengal
Office of the Principal
Medical College, Kolkata 88, College Street, Kolkata-700073 India

Guideline for UG Admission of State Quota and AIQ

Address: The official address of Medical College Kolkata: 88, College Street, Kolkata-700073.

Time of reporting: 10 am to 3 pm

Date of reporting: as per website of MCC

Name of Nodal Officer :Dr.Shibasish Banerjee(6295183047)

Dr.Subhayan Lahiri(8013187662)

E mail :ss.mc.kol@gmail.com

Process of admission: Candidates are requested to attend student section at Academic Buildings physically with all original documents and two set of photocopies and online payments receipt of college fee. Candidates are requested follow social distancing, hand hygiene. After documents verification online admission will be done. Without proper documents/ incomplete documents admission will be rejected.

The Account detail: **Candidates are requested to pay the required amount of fees through on line transaction mode only** at the time of admission and submit the print out copy of the e-receipt generated at the time of payment. For details please scroll down and follow the flow chart

Note: Due to COVID Pandemic situation candidates are requested to maintain the social distancing norm and adequate protection at the time of physical reporting. Wearing of mask is mandatory for all candidates. They are also requested to keep adequate time in their hand for completion of the admission process.

The following documents along with (2 sets of photocopies of each document in a plastic folder) are required for Physical Reporting for verification by the College authorities:

- Medical certificate (From Registered Allopathic Medical Practitioner) as per format
- Age should be at least 17 years by 31.12.2023. Date of birth must be on or before 01.01.2007 to become eligible. This is an essential criterion to become eligible in counseling
- Provisional allotment Letter issued
- Admit Cards of Exam issued by NEET/NTA.
- Result/ Rank letter issued by NEET/NTA.
- Date of Birth Certificate (if Metric Certificate does not bear the same)
- Class 10th Certificate
- Class 10+2 Certificate

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- Class 10+2 Marks Sheet
- Execution bond (notarized in 100/- stamp paper) BOND format is attached.
- Eight (8) Passport size photograph same as affixed on the application form.
- **College payment through portal given below online mode before admission**
- **ID PROOF AADHAR VOTER PAN DRIVING LICENSE**
- The Candidate should also bring the following certificate, if applicable:

(a) SC/ST Certificate issued by the competent authority (in the standard format as specified in the prospectus/information bulletin) and it should be in English or Hindi in language. Sub caste should be clearly mentioned in the certificate. Some of the States insist for English version of Caste Certificate. In case the certificate is in regional language the candidate should carry a Attested translated copy of the certificate in English/ Hindi.

(b) OBC certificate issued by the competent authority. The sub- caste should tally with the Central List of OBC. The OBC candidates should not belong to Creamy Layer to claim OBC reservation benefit. The OBC certificate must be in the standard format as mentioned in the prospectus/ Information Bulletin.

(c) Disability Certificate issued from a duly constituted and authorized Medical Board

(d) EWS Certificate as per the prescribed format.

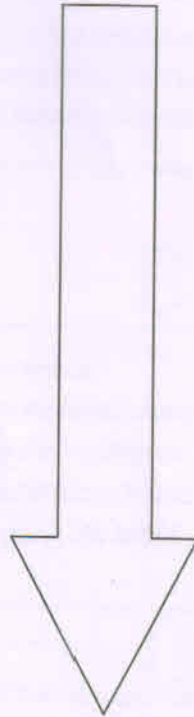**Candidates without original certificates/documents shall not be allowed to take admission. Candidates are requested to visit https://wbmcc.nic.in/UGCounselling/ https://mcc.nic.in/ and for format of certificates. Certificates without proper format will be rejected.**

For State quota candidate please follow https://wbmcc.nic.in/UGCounselling/ for domicile and other documents

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Flow chart for Online Admission fees payment at Medical College:-

Google Search
SBI Collect

Go to following page
https://www.onlinesbi.com/sbicollect/icollecthome.htm
Accept terms and conditions and Proceed.

From Dropdown menu select:
- State of Corporate/Institution: **West Bengal**
- Type of Corporate/Institution: **Educational Institution**
- Educational Institutions Name: **Medical College, Kolkata**
- Payment Category: **UG MBBS**

Fill up required field in the following page such as
Name : Your Name
Enrollment no.: Your Enrollment no neet roll no
Yearofadmission:**2023**
Year/Semester : First
Duration of course : Five and a half year
Admission Fees: **6520**
Put other fees ; such as Tuition fee,Hostel fee, Library fee as **0** (Zero)
Enter your name, DoB, etc and click submit

Go to payment page => Select Payment option =>
Make Payment

Take a print out of e-receipt
(Which is tobe submitted at the time of admission)