GOVERNMENT OF WEST BENGAL
DEPARTMENT OF HEALTH & FAMILY WELFARE
OFFICE OF THE PRINCIPAL
MEDICAL COLLEGE, KOLKATA
88, COLLEGE STREET, KOLKATA – 700073
PHONE – +9133 22551621, EMAIL ID – principalmck1835@gmail.com

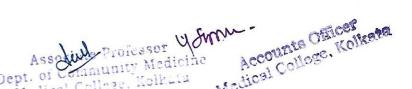Memo No –01/2024/MCK/ICMR-REC   Dated – 12.02.2024

Recruitment Notice

Applications are invited against the memorandum of ICMR, Department of Health & Family Welfare, Government of India, vide Memo No. 5/13/2/NHRP/BCS/AC/2023/NCD-III (E-Office – 167711) dated 11.12.2023, for recruitment of various purely **Contractual posts** (for one year initially, likely to be extended for another two years) under the new project of National Health Research Priority: –**"Designing and implementation of health care model in patients with stage 2 breast cancer"** under Dr. Arup Chakraborty, Associate Professor, Department of Community Medicine, Medical College, Kolkata. Eligible candidates may apply for the following posts.

Sl. No.	Name of the post	Vacancy	Remuneration	Maximum Age Limit	Essential Qualifications
1.	Project Research Scientist-I (Non-Medical)	1	@ ₹ 56,000/-pm + ₹ 15,120 (27% HRA) = ₹ 71,120/-pm.	35 Years	1. 1st Class Post Graduate Degree, including the integrated PG degrees. 2. 2nd Class PG Degree, including the integrated PG degrees with PhD. 3. For Engineering / IT / CS – 1st Class Graduate Degree of 4 Years.
2.	Project Technical Support-III	3	@ ₹ 28,000/-pm + ₹ 7,560 (27% HRA) = ₹ 35,560/-pm.	35 Years	1. Graduate degree of 3 years in relevant subject / field + Experience of at least 1 year (desirable 3 years) or PG in relevant subject / field. 2. For Engineering / IT / CS – 1st Class Graduate Degree of 4 Years + Experience of at least 1 year (desirable 3 years).
3.	Data Entry Operator	1	@ ₹ 29,200/-pm.	35 Years	1. Graduate degree of 3 years in relevant subject / field + Experience of at least 1 year (desirable 3 years) or PG in relevant subject / field. 2. Certificate course in computer application from a recognized institute. 3. For Engineering / IT / CS – 1st Class Graduate Degree of 4 Years + Experience of at least 1 year (desirable 3 years).
4.	Office Helper	1	@ ₹ 26,800/-pm.	50 Years	1. Graduate degree of 3 years in any subject + Experience of at least 1 year (desirable 3 years).

General Instructions: -

1. The applicant must be a permanent resident of West Bengal and must have knowledge of local languages.
2. The number of vacancies may be increased or decreased as per requirement. Recruitment process may be cancelled at any level as per decision of the **Principal**.
3. Only offline applications as per the format attached below will be accepted. Application forms not properly filled in or incomplete application forms are liable to be cancelled.
4. If the aggregate mark after the final selection is equal then preference is equal, then preference will be given to the candidate inter se seniority in age as on the 1st date of the year of publication of the advertisement.

Associate Professor
Dept. of Community Medicine
Medical College, Kolkata

Accounts Officer
Medical College, Kolkata

5. Only Passport / EPIC / Aadhaar Card / Driving License will be accepted as photo cum address proof.
6. The age proof certificate such as Birth Certificate / Admit Card / School Leaving Certificate issued by West Bengal Board of Secondary Education (WBBSE) or similar board will only be validated as proof of age.
7. All the aforementioned qualifications should be completed before the date of advertisement for the post.
8. Applicants are requested to visit **https://www.medicalcollegekolkata.in** (official website of Medical College, Kolkata) for the detailed application format.
9. The candidates can submit their application form from **10:00 am, 13th February, 2024** onwards till **4:00 pm, 20th February; 2024 (only in working days)**. The application form must be submitted at **the drop box kept beside the Office of the Principal, Medical College,** 88, College Street, Kolkata – 700073. Hard copy of the recruitment notice is also available in the Notice Board of the College.
10. Application must be done in the prescribed format attached along with this advertisement. Photocopies of all the supporting documents / testimonials (self-attested) must be attached with the application form. **In addition to that, name of the post applied for must be mentioned clearly at the top of the sealed envelope along with the advertisement number.**
11. Applicants are requested to visit **https://www.medicalcollegekolkata.in** regularly for instruction / information issued from time to time.
12. After the submission, a photocopy of the application form must be retained by the applicants.
13. Candidates who are found eligible during the verification of data duly filled by the candidates will only be called for document verification.
14. The **decision of the Principal, Medical College, Kolkata** will be final in all phases of the recruitment process. The name of the selected candidates will be duly intimated to the eligible candidates and the same along with a panel of shortlisted candidates will be displayed in the website of the Medical College, Kolkata on **27th February, 2024**.
15. The essential qualifications mentioned are the minimum and mere possession of the same doesn't entitle the candidates to claim for selection to the allotted post.
16. All the educational qualifications / certificates shall be obtained from the recognised Board / University.
17. All the experiences shall be preferably gained from Government Organizations and shall be counted after the date of completion of **minimum essential qualification**. Experience from reputed National / International Organizations shall also be considered.
18. Experience shall be obtained from relevant field / area, as per requirement of the Project.

Principal
Medical College, Kolkata

Principal
Medical College, Kolkata

Memo No – 01/2024/MCK/ICMR-REC

Dated – 12.02.2024

Copy forwarded for further information and necessary action to: –

1. *Dr. Arup Chakraborty (Deputy Dean) Associate Professor, Department of Community Medicine, Medical College, Kolkata and PI of the Project.*
2. *The Accounts Officer, Medical College, Kolkata.*
3. *The MSVP, Medical College, Kolkata.*
4. *The PA to the Principal, Medical College, Kolkata.*
5. *Mr. Hemant Kumar, Sr. TO.*

Principal
Medical College, Kolkata

Principal
Medical College, Kolkata

Associate Professor
Dept. of Community Medicine
Medical College, Kolkata

Accounts Officer
Medical College, Kolkata

APPLICATION FORMAT FOR CONTRACTUAL POST

PROJECT TITLE – DESIGNING AND IMPLEMENTATION OF HEALTH CARE MODEL IN PATIENTS WITH STAGE 2 BREAST CANCER

1. Post Applied for (In block letters): – ....

2. Name of the Candidate (In block letters): – ....

3. Father's / Husband's Name: – ....

4. Mother's Name: – ....

5. Permanent Address: – ....

   ....

   ....

6. Address for Correspondence: – ....

   ....

   ....

7. Date of Birth: – ....

8. Gender: – ....

9. Educational Qualification (s): –

Degree	Board / University	Year of Passing	Percentage of Marks Obtained & Division / Grade

10. Details of Experience: –

Name of the Organisation / Project	Name of the Designation	Duration of Experience

11. Mobile: – ....

12. E-Mail ID: – ....

13. **_Declaration_**: –

I hereby solemnly declare and affirm that all the statements made in this application form are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false / incorrect / inappropriate, my candidature is liable to be cancelled / terminated; besides taking any other action deemed fit in this regard. I will not forward any claim nor file any court case for regularization of service in any Court of Law for absorption after termination / completion of the contract period. I shall abide by the terms and conditions as prescribed.

Signature of the Candidate

(Name of the candidate below in block letters)

(...)

Place: –

Date: –

❖ *Note: – In case of insufficient space, separate sheet may be attached.*
❖ *Please note that no correspondence or telephonic enquiries shall be entertained.*
❖ *List of enclosures to be mentioned for as supporting document.*